

## How to complete the BCV Show Entry Form

Step By Step Instructions to enter birds into shows either by Australia Post or Electronic Email.

1. How to Download the BCV Entry Form:

- Go to the BCV website – [www.bcv.asn.au](http://www.bcv.asn.au)
- On the front page is a heading “Budgerigar Shows” – Click on this
- Click on “Diploma Show Entry Form” – this opens in Microsoft Excel.
- The Form Opens. Click on File, Save As and select “Desktop” and then “Save”
- It will be saved as BCV\_SHOW\_ENTRY\_FORM\_JAN?? (?? Is year).
- This can be used for all shows you enter for that year.

2. Filling out the BCV Show Entry Form

- Open the document. (from where you saved it)
- The entry form has the Show Classes listed on the left side, on the right side is the show form for you to complete.
- You can now type directly onto the BCV Show entry form – Show section.
- Please complete all Exhibitor sections where possible. This will help the club representative to make contact if required.
- All entries are to be listed as single entries under the heading - Class:  
Example shown below.

ADULTS		UBC		YOUNG	
Class	Cage No	Class	Cage No	Class	Cage No
4		52		121	
7		56		121H	
7		64		123	

(The club secretary can complete the cage no and return to you by email or on the day of the show)

- Leave the Cage No: BLANK
  - Complete the total number of entries for ADULT, UBC & YOUNG at the bottom of the form.
3. Sending completed form to the Club Secretary
- The completed form is ready to be sent to the Club Secretary by post or email.
  - If posting: - Open the document and select Print. Please post the completed show form to the club secretary at least 5 days before the show. (i.e.: Post by the Monday before the show date to ensure the club receives the form on time.)
  - If emailing: There are 2 Parts.
  - PART 1 – Ensure the show form is open and completed. Click On the top left corner of your document “File” and in the drop-down list “Save As”. Name it as follows Club Month ie “DandenongFebruary” or the Club where the Show is and click Save.
  - Part 2 – Once Saved right click on the saved file and in the menu box click on Send To. This will give you the option to select “Mail Recipient”. Click this and it will automatically attach the file to an email. Put in the email address of the Show Secretary, send a courteous note and supply your phone number for any issues and click “Send”. Job Done!
  - A club rep may email your form back to you with Cage No’s or give it to you on Show Day.

Sample entry form.

Download updated forms from <http://www.bcv.asn.au/entry-and-result-forms.html>

2020 BUDGERIGAR CLASSES						2020 CLUB CHAMPIONSHIP (DIPLOMA SHOW )						
ADULT		UBC	YOUNG		VARIETY	CLUB Show Name						
COCK	HEN		COCK	HEN		Date						
1	1H	51	101	101H	Normal Green	BCV Exhibitor						
2	2H	52	102	102H	Normal Greygreen	BCV Status						
3	3H	53	103	103H	Normal Blue	Exhibitor Address						
4	4H	54	104	104H	Normal Violet	Exhibitor Email						
5	5H	55	105	105H	Normal Grey	Exhibitor Phone						
6	6H	56	106	106H	Normal English Yellow Faced Series	Entry Cost						
7	7H	57	107	107H	Normal Australian Golden Faced Series (single & double factor)	ADULTS		UBC		YOUNG		
8	8H	58	108	108H	Blackeyed Self *	Class	Cage No	Class	Cage No	Class	Cage No	TOTAL
9	9H	59	109	109H	Dilute: Yellow & White including Grey Yellow & Grey White *							
10	10H	60	110	110H	Lutino							
11	11H	61	111	111H	Albino *							
12	12H	62	112	112H	Dark Eyed Clear *							
13	13H	63	113	113H	Clearwing *							
14	14H	64	114	114H	Greywing *							
15	15H	65	115	115H	Cinnamon *							
16	16H	66	116	116H	Spangle Double Factor Yellow or White *							
17	17H	67	117	117H	Opaline Normal Wing *							
18	18H	68	118	118H	Opaline AOSV: Includes Opaline Blackeyed Self, Opaline Dilute Yellow and White, Opaline Grey Yellow and White *							
19	19H	69	119	119H	Clearbody *							
20	20H	70	120	120H	Lacewing *							
21	21H	71	121	121H	Fallow *							
22	22H	72	122	122H	Spangle Normal *							
23	23H	73	123	123H	Spangle AOSV: Includes Opaline, Opaline AOSV, Cinnamonwing *							
24	24H	74	124	124H	Dominant Pied *							
25	25H	75	125	125H	Recessive Pied *							
26	26H	76	126	126H	AOSV: Saddleback, Dark Wing *							
27	27H	77	127	127H	Australian Whitecap							
28	28H	78	128	128H	Rainbow Budgerigar (WBO Standard) *							
29	29H	79	129	129H	Coloured Budgerigar (WBO Standard) Bush Budgerigar *							
30	30H	80	130	130H	Crest (ASV, ASC) *							
31	31H	81	131	131H	AOV: Non Standard Varieties *							
32		82	132		Pair Class (Same Colour & Variety) *							
						<b>TOTAL</b>		<b>TOTAL</b>		<b>TOTAL</b>		

\* Denotes that as with Green & Blue Series the English Yellow Face & Australian Golden Face Series is recognized and accepted in the marked Classes.